

NCVC/NCAVT Meeting 11/5/11
Raleigh Convention Center Room 202

Board Attendance: Amanda Dillard, Sandi Portilla, Kirsten Cromly, Anne Myer, Beckie Mossor, Jonathan Loftis, Heather Sadari, Jeannie Losey, Gail Harrell, JaniceMosley.

Absent: Jasmin Walthour and Beth Green

Closed Board meeting session @10am in room 202

1. Mail box Change:
 - a. The PO Box will be changed from the Raleigh location for Sandi the treasurer to be able to handle bank transactions more efficiently.
 - b. Jeannie will check with the Raleigh location to transfer to a post office near Burlington 27215.
 - a. Addendum 11/07/11 – Transfers are not possible. Must close out account completely and reopen new account and desired location.
2. New membership forms :
 - a. Changes will be done to include the new membership categories with the spring conference and membership forms, the fall conference forms will not allow new memberships.
 - i. Jeannie will work on these forms.
3. CPA and Non-profit update.
 - a. Mig conversations. –We will need to dissolve old by-laws and work on new to compose a new board and coordinating committee. These will be reviewed by a lawyer and then voted on.
4. CE for the spring conference:
 - a. What subjects to bring to the conference. Heather, Jeannie and Jasmine to get together for speakers, need to find ones for free. Dr. Timo prawn for equine emergency was recommended.

Meeting with members started at 12:25pm.

1. Opening with President Amanda Dillard:
 - a. History of the Federal tax ID to where we are at today on the non-profit status with the CPA and needing to hire a lawyer to sign off on our by-laws and proper paper work.
2. Seeking donations from Hospitals.
 - a. Needing contacts and other ideas for fund raising money.
 - b. Will be doing a silent auction at the 2012 Spring Conference for our first fund raiser. Donations are needed.
 - c. Other ideas were open to the floor.
 - i. Bake sale
 - ii. Soliciting Veterinary practices to donate money.
3. Treasury report.

- a. Sandi to send.
- 4. Supporting staff membership:
 - a. The NCAVT board has decided to follow NAVTA's example and open membership to supporting staff. This will be for Veterinary assistants, receptionist, kennel attendants. This is a non-voting membership but will include them in the newsletter, yahoo group and facebook.
 - b. Bring in additional revenue.
- 5. Newsletter:
 - a. Silent auction will need to be put in to news letter and post on forums.
 - b. Next newsletter will need to be out around the end of the year.
- 6. Next meeting
 - a. December 4th at 2:30pm at NCSU Health and Wellness center, room D236.
 - i. Members are encouraged to attend and all board members will need to be present for voting.

Meeting ended at 1pm