

Meeting Agenda 1/08/12

NCSU-Veterinary Health complex @ 2:30pm RM D-236

1. Non-profit Status update
 - a. The by-laws had to be altered that if the association was to dissolve, how would the funds be divided up between the Vet. Tech schools. We are now waiting on the NC Secretary of State to approve. Paperwork was \$25.
 - b. All remaining 1023 form is completed and ready to be mailed with an \$850 check for the paperwork.
2. Newsletter
 - a. Last 2011 newsletter went out the 2nd week of January.
 - b. Date to be set at next meeting for the spring newsletter.
3. 2012 Spring conference
 - a. Speakers are being confirmed and will be released on Website in the next 2 weeks.
 - b. Checking with sponsor's to cover breakfast costs. Last year was around \$200. Jeannie will be contacting Merial.
 - c. Lunch will be from Jason Deli.
 - d. Silent auction will still be our first fundraiser however it will only contain a few items that have already been donated.
 - e. Retirement party for Nancy Robinson which will include a card and cake. Checking with Mrs. Robinson to make sure she is ok with the recognition.
 - f. Board member positions are currently frozen until the Non-profit status is granted or denied.
 - i. A new position was added for fund raising and will be voted on this Spring Conference.
4. Website
 - a. Amanda is working on updating the website. We now own the .com and .org domain.
 - b. The updates will be modeled after the NAVTA website. Beckie will be working on the Historical section.
5. NCSU open house
 - a. Jeannie will be looking into setting up an informational table at the Spring open house for the Veterinary Health Complex. This will be held Saturday March 31st. Volunteers are needed at the table to answer questions.
6. NCAVT business cards.
 - a. Once a new PO Box is set up we have generic business cards made. These will be used to pass out to various vendors, sponsors and legislation.
7. Treasury report
 - a. Total revenue 2011 = \$21,323.46
 - b. Total expenses 2011 = \$16,697.27
 - c. Total balance starting 2012 = \$4,626.00
8. Next meeting
 - a. Feb. 19th at 10am. NCSU at the Health and wellness center. Meet at the Animal scan entrance no later than 10am.